

### **Requirements for Transfer of shares in case of death of stockholder:**

1. PSA Death Certificate
2. Original Stock Certificate
3. Duly Notarized Affidavit of Self Adjudication (for sole heir) or deed of Extra Judicial Settlement of Estate
4. Affidavit of Publication (published once every three consecutive weeks, in publication, the document No., Page No., and Series No.
5. Payment of Estate Tax and BIR Certificate Authorizing Registration
6. Registration in the Registry of Deeds
7. Two Valid Identification Documents of the heir
8. Processing Fees
9. Duly Filled Up Request Form

After compliance with the requirements, the transferee must wait for at least two (2) years for the issuance of the stock certificate in his/her name. For earlier issuance date, the transferee must post a bond in the amount equivalent to the market value of the shares.